

Camp Policies

A number of policies are in place for the safety and well-being of your child. Please read these policies and let us know if you have any questions or concerns.

Arrival and Dismissal:

- For the safety of the child, parents and/or guardians must walk their child(ren) into the museum to sign in/out with The Children's Museum of Illinois Staff.
- Children must be dropped off and picked up promptly at times given. If you plan on being late, please notify camp staff. If there is no notification, there will be a charge of \$1 per minute (according to museum time) 10 minutes after pick-up time.

Personal Items:

- Campers are not allowed to bring personal items such as trading cards, cell phones, electronic games, MP3 Players, etc... Children will be kept busy during their time at the museum and will not need the use of these items. We cannot be held responsible if any personal items that are damaged or misplaced.
- Money should not be brought by children. They will not need it during the camp day. If they wish to purchase something in the gift shop, they need to do so with their parent or guardian after the camp day is over.

Illness:

- Please keep your child home if they have a fever of 100 or over, skin rash, or any other communicable illness. Children may return to camp once they are free of symptoms for at least 24 hours and/or a doctor has cleared them. Please provide a doctor's note if they have visited the doctor.
- In the event your child becomes ill at camp, we will notify you immediately. For the comfort and wellness of your child, we will expect you to pick up your child within one hour of that call.
- If your child needs to take medication during camp hours, please notify us as soon as possible so we can make the necessary arrangements.

Snacks:

- A small snack will be provided for your child each day.
- Please notify us of any allergies your child may have.
- If your child has special dietary needs that may interfere with snack time, please provide us with appropriate snacks or notify us so we may make the necessary arrangements.

Special Needs and Medication:

- CMofIL is happy to accommodate children with limited special needs, but in order for us to be able to help your child have an enjoyable experience at camp, we ask that you notify us of your child's needs on the registration form or by phone. Please notify us of any allergies, accessibility concerns, behavioral, psychological or emotional conditions or any other special needs.

Cancellations, Exchanges & Refunds:

- Cancellations must be done at least two weeks prior to the camp start date to be eligible for a refund.
- **Cancellations made less than two weeks prior to the start of camp will not be eligible for a refund.**
- You may cancel one week of camp in exchange for another week as long as that week is not at maximum capacity.
- **Please Note: CMofIL reserves the right to cancel camps that do not meet minimum enrollment of 5 campers. If a camp is cancelled by CMofIL, patrons will receive a full refund.**

CMofIL Camp Rules

Rules:

The CMofIL has a few staple rules to keep visitors, staff and exhibits safe. Please review these rules with your child before attending the program.

1. Children must stay with an adult at all times. This includes play time in the museum.
2. Please walk, not run.
3. Use appropriate language.
4. Absolutely no physical or verbal abuse.
5. Respect museum exhibits and always pick-up after yourself.

Inappropriate Behavior:

The following are behaviors that are considered disruptive and will require discipline.

1. Disruptive behavior that requires constant attention from staff members
2. Behavior that inflicts physical or emotional harm on other children, staff, or self
3. Consistent breaking of museum rules
4. Disrespect to other children, staff, or museum exhibits
5. Verbal or physical threats to other children or staff

Behavior Management Procedures:

Every child responds to behavior management in different manners. We use a variety of methods to help children meet our expectations. Parents will be notified of inappropriate behavior.

1. Friendly Reminder
2. One-on-One discussion with counselor
3. Time Out during play time